



WOMEN'S INSTITUTE OF MANAGEMENT (264164-k)

INTRODUCING FOR 2019  
A NEW BASIC ICT TRAINING SERIES



## *Designing on Online Resume and Discover Prospects in LinkedIn, Slideshare and Google Drive*

**Date: 28th August 2019 (Wednesday)**

**Time: 10am - 3.30pm**

**Venue: Computer Lab, Wisma WIM**

**7, Jalan Abang Haji Openg,**

**Taman Tun Dr. Ismail, 60000 KL**

**Fee: RM50 per participant (Non Refundable)**

**Additional Fee: RM10 (if WIM Certificate of Attendance is required)**

**Requirement: Basic knowledge of computer use & bring own  
smart phone with data plan.**

### ABOUT THE TRAINER

Miss Josephine Wong holds a Diploma in IT, a Bachelor of Multimedia Technology (Hons), a Master of Instructional Design and Technology and is currently pursuing a Master of English Studies degree. She is Senior IT Officer of J. Berakan Jurutera Perunding and a partime Tutor at Open University Malaysia, Seremban. She also holds a UK Grade 8 Certificate in Piano-forte as well as Singing. She is a Member of the WIM Millennials Support Group and serves on the Organising Committee of the WIM Conference on Artificial Intelligence (AI) for the Millennials.

**THOSE INTERESTED TO REGISTER FOR THE NEW COURSES ON BASIC ICT IN 2019,  
PLEASE CONTACT:**

**WIM Senior Manager: Ms. Cecilia Chin**

Tel: 03-77250268 / 77250288; email: csk@wimnet.org.my or admin@wimnet.org.my.

Fill up registration form and your remittance for the course fee and whether you wish to receive a Certificate of Attendance.

Thank you



WOMEN'S INSTITUTE OF MANAGEMENT  
(Co. No. 264164-K)

## REGISTRATION FORM

Date of Course: 28th August 2019

Name of Course: Designing on Online Resume and Discover Prospects in LinkedIn, Slideshare and Google Drive

Name:.....

IC No:.....

HP No:.....

Address:.....

.....

Email:.....

Certificate of Attendance: YES / NO (additional charge of RM10 each)

### Payment Details:

Bank : **CIMB Bank Berhad** Account No.: **8000694925**

#### By Cheque / Cash :

I enclose cash/cheque no. \_\_\_\_\_ RM \_\_\_\_\_

(Payable to : **Women's Institute of Management**)

**For Online Payment:** fax or email the bank-in slip/statement as the proof of payment.

**By Credit Card: Please charge RM** \_\_\_\_\_ **to**

Name of Cardholder: \_\_\_\_\_.

Card No: \_\_\_\_\_ (V/M)

Expiry Date: \_\_\_\_\_ Issuing Bank: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### REGISTRATION

Registration Form must be completed and submitted together with the FULL payment before commencement of the seminar. Otherwise, we will treat your registration as unconfirmed. All payments are non-refundable. Fees are inclusive of morning & afternoon coffee breaks, lunch, course materials.

**First come, first served basis.**

### SUBSTITUTION OR CANCELLATION

Substitution of participant is allowed provided WIM is notified in writing 3 days before the class. WIM reserves the right to reschedule or cancel the seminar due to unforeseen circumstances. Every effort will be made to notify the registered participants.