

WOMEN'S INSTITUTE OF MANAGEMENT

(INSTITUT PENGURUSAN WANITA (WIM)) (Company No. 264164-K)

(A Non Profit Company Limited by Guarantee and Without Share Capital)



This 2-day programme has been customised to meet the following objectives.

This programme uses a simple profiling tool from U.S.A. called Personality Plus © to enable participants to understand themselves and others in order to get along with almost anybody.

The team will begin to understand the behaviour and emotions of their colleagues in order to use the right approach to work well with them. This in return will enable them to contribute effectively to the organisation in terms of building strong and motivated teams in order to meet targets set.

They will also demonstrate persistence when resolving work problems in order to push through for solutions and improved ways of achieving results.

Games and activities will be used throughout this programme to enable the participants to learn through their experience and to have FUN at the same time.

Content Outline:

- 1. Success – A Choice**
- 2. Personality Plus – A Tool For Building Strong And Motivated Teams**
- 3. Defining & Building Teams**
- 4. Encouraging For Excellent**

Closing

Finalising the Action Plan in order to start the process of change and development within oneself.

Target Audience

Executives, Managers, Senior Management

Methodology

Lecture, Case Study, Video Clip, Dance, Drama, Exercises, Games, Group Interactions, Music, Reflections, Role Plays

Pre-requisite

A few principles to set the minds of participants to be open to new ideas and embrace learning.

FACILITATOR

Anita Lawrence

She is a Certified Personality Trainer from U.S.A. As one of the very first active practitioners of *Personality Plus* © in Malaysia, she has successfully used this tool in the area of people development to bring about positive and lasting change not only in their work performance but in their personal lives as well. Being a Certified 'Worklife Asia' Career Coach, she connects people to a deeper level of motivation and assists them to discover their passion and purpose in their career whilst empowering them to make their own decisions. She is also a Certified Practitioner of Neuro-Linguistic Programming (NLP).

Getting Along With Almost Anybody

30th – 31st May 2017 (Tue-Wed), 9 am - 5 pm

Fees: Member – RM1000.00
Non-Member – RM1200.00
Group (min 3) – RM1100.00

Name (1): _____

Name (2): _____

Name (3): _____

Company: _____

Address: _____

Postcode: _____ City: _____

Tel: _____ Fax: _____

Handphone: _____ E-mail: _____

Payment Details:

By Cheque / Cash: I enclose cash/cheque RM _____ payable to '**Women's Institute of Management**'

Bank the payment into **Women's Institute of Management**'s account:
Bank : **CIMB Bank Berhad** Account No.: **8000694925**
(fax or email the bank-in slip as the proof of payment)

By Credit Card: Please charge RM _____ to my credit card: V / M

Name of Cardholder: _____

Credit Card No.: _____ Expiry Date: _____

Card Issuing Bank : _____

Please tick if you are WIM Member

I understand that a place is reserved when payment has been received by WIM

Signature _____ Date _____

REGISTRATION FORM

ADMINISTRATIVE DETAILS

Venue: 1st Floor, Wisma WIM
7, Jalan Abang Haji Openg
Taman Tun Dr. Ismail
60000 Kuala Lumpur.
Tel : 03-7725 0268 / 0288 ext 16
Fax : 03-7725 0286
E-mail : nyk@wimnet.org.my
Website: www.wimnet.org.my

Fees inclusive of 6% GST, refreshments, luncheon, course materials and Certificate of Attendance.

REGISTRATION POLICY

REGISTRATION

Registration Form must be completed and submitted together with full payment of the seminar fees to WIM before commencement of the seminar. Otherwise, we may have to treat your registration(s) as unconfirmed.

SUBSTITUTION OR CANCELLATION

Substitution of participant(s) is allowed provided WIM is notified in writing of the same with the name of the new participant(s) at any time prior to commencement of the seminar.

WIM reserves the right to cancel, reschedule or postpone the seminar due to unforeseen circumstances. Every effort will be made to inform registered participants.

PAYMENT

Payment paid is not refundable.

GROUP DISCOUNT

An organization sending 3 or more staff members to attend is entitled to RM1100 per participant.

HRDF SBL Claimable